



**SUTTON FIELDS**  
Homeowners Association

**WITH WRITTEN CONSENT OF THE MEMBERS TO AN ANNUAL ELECTION  
OF SUTTON FIELDS HOMEOWNERS ASSOCIATION, INC.**

**I, the undersigned, being the owner of record for the property identified below, do hereby consent to the election of Class A Member to the Board of Directors without the benefit of meeting.** My signature below affirms that I have been informed of the general discussion topics as noted on the agenda which is to include the election of two (2) Class A members for the Board of Directors. I understand that no other business or votes shall be held at this meeting other than that shown on the agenda. Additionally, I understand that Owners of record will be notified via E-Mail along with a posting to the Association’s Website of any action(s) which may result in connection with the election of Class A Members.

**I, the undersigned, being the owner of record for the property identified below hereby revoke any previous proxies and grant to the person identified below (“my proxy holder”) my revocable proxy** for the purpose selected below and who shall act on my behalf as a Member of the Sutton Fields Homeowners Association, Inc. (the “HOA”), at the Virtual Special Election Meeting of the Members scheduled for March 16, 2023 as such meeting may be rescheduled, adjourned, or recessed and reconvened.

**PROXY CHOICE 1: FOR ESTABLISHING QUORUM ONLY**

I hereby assign my proxy to:  A Member of the Board or to:  other named member \_\_\_\_\_ for the purpose of **establishing quorum only, with no consent to vote**, on my behalf at Sutton Fields Homeowners Association, Inc., Virtual Special Election Meeting of the Members.

**PROXY CHOICE 2: FOR VOTING AND ESTABLISHING QUORUM**

I hereby assign my proxy to:  A Member of the Board or to:  other named member \_\_\_\_\_ for the Purpose of **Voting and Establishing Quorum** at Sutton Fields Homeowners Association, Inc., Virtual Special Election Meeting of the Members.

**Check Only One Proxy Choice:** If neither choice, or both are checked, the proxy will be designated to a board member for **quorum purposes only**.

**Sign and Date**

In order for this proxy to be valid it **must be signed, dated, and returned via mail, e-mail, or online at:** [www.suttonfieldshoa.com](http://www.suttonfieldshoa.com) or faxed to [abarnes@essexhoa.com](mailto:abarnes@essexhoa.com) no later than 5:00 pm on Tuesday, March 15th, 2023.

**IF YOU VOTED ONLINE OR RETURNED A BALLOT, PLEASE DO NOT COMPLETE THIS PROXY. IF YOU ASSIGN YOUR PROXY FOR VOTING YOUR PROXY HOLDER MUST RETURN THIS PROXY TOGETHER WITH THE BALLOT FOR IT TO BE COUNTED.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner/Member

\_\_\_\_\_  
Printed Name of Owner/Member

\_\_\_\_\_ Aubrey, TX 76227  
Property Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This proxy shall be valid for a period not to exceed eleven (11) months unless revoked by the Owner in writing.

**Essex Association Management, L.P.**  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.suttonfieldshoa.com](http://www.suttonfieldshoa.com)